



Our ref: 6040/FHF990148/23

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TO: BC's Distribution List for International Competitive Bidding

DATE: 23 June 2023

SUBJECT: Notification of Intent (NOI) to Issue an Invitation for International Bidding (IFIB) for leasing of Multifunctional Digital Copiers (MDC)

REFERENCE: Bi-SC Procurement Directive 060-070 dated 30 June 2015

1. In accordance with the stipulations of the Directive at Reference, Annex C, the following information is provided on an Invitation for International Bidding (IFIB) that this Headquarters has the intention to release.

IFIB reference number	:	ACO-E3A-23-19
Title of IFIB	:	Leasing of Multifunctional Digital Copiers (MDC) at HQ NAEW&CF GK
Requirement	:	The contractor shall provide on a lease basis MDC, including software for updates, consumables, maintenance and repair services.
Type of contract	:	Firm-fixed-price contract
Estimated Value	:	240 KEURO annual, 1,200 KEURO cumulative.
Period of performance	:	1 January 2024 to 31 December 2024, with the possibility, subjects to funds availability, of up to four (4) one-year extension options.
Bidding procedure	:	Lowest price technically compliant bid. The requirement will be competed on the ACO electronic bidding portal, URL: https://aco.procureware.com . Eligible firms who are interested to participate in this competition are invited to apply for registration on the ACO eBid portal unless they already hold the status of approved/registered vendor.
Funding	:	O&S budget
Classification	:	NATO UNCLASSIFIED
Issue Date	:	20 August 2023 (planned)
Closing Date	:	30 September 2023 (planned)
Eligibility	:	Governmental or Commercial entities (1) that originate and are chartered/incorporated within NATO-member nations, (2) that maintain a professionally active facility (office, factory, laboratory, etc.) within NATO-member nations and (3) that provide the funding for the aforementioned requirement. Companies which have performed at least two contracts within the last five years substantially similar in scope to the requirement described in the solicitation.
Delivery location(s)	:	HQ NAEW&CF E-3A Component Geilenkirchen, Germany
Partial bidding	:	Partial bidding is not authorized
Web site(s)	:	https://shape.nato.int/financeandacquisition/page136374522 https://aco.procureware.com ; Interested firms are invited to apply for registration on the ACO Procureware portal unless they already hold status of approved vendor on the portal.

2. HQ NAEW&CF GK will directly submit this IFIB using the ACO eBid portal to all potential bidders and will provide a short information notice of the tender documents on the Web sites above. Firms that have already been identified are listed in the NOI Annex.

3. NATO Delegations are hereby invited to nominate, **by email and before 22 July 2023**, the name, full address, Point of Contact, telephone and email address of other potential bidders established within their respective country.

This and any other correspondence hereto is to be addressed to:

Purchasing & Contract Branch

Attn: Ms. Giuliana ALBANESE – Contracting Officer

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4. In order to preserve the integrity of the acquisition process, NATO Delegations are kindly requested not to distribute the list of the potential bidders, which is provided in the Annex to this NOI.

(original signed)

Giuliana Albanese

HQ NAEW&CF GK Contracting Officer